



HARVARD Kennedy School

# MALCOLM WIENER CENTER for Social Policy

## Wiener Center Research Fellow Opportunity

*Malcolm Wiener Center for Social Policy at Harvard Kennedy School*

### About the Position

Professor Will Dobbie (Harvard Kennedy School), Professor Peter Hull (Brown University), and Professor David Arnold (UC San Diego) are recruiting **one** full-time predoctoral research fellow to start in **summer 2023**. The fellow will support and collaborate on a series of interdisciplinary projects related to race, discrimination, algorithmic bias, machine learning, and the criminal justice system, among other topics.

The successful applicant will receive mentoring from faculty within a tight-knit research community at the Wiener Center and access to a broad range of activities at Harvard. Prior Fellows have gone on to attend top-tier PhD programs in Economics and Public Policy.

The Fellow position is based in Cambridge, MA at the Harvard Kennedy School. **The appointment term for the Fellow is for one year with the strong potential for a second year renewal.** Preference will be given to applicants who have availability to work for two years.

### About the Wiener Center

The Malcolm Wiener Center is a vibrant intellectual community of faculty, master's and PhD students, researchers, fellows, and administrative staff whose mission is to address pressing public policy questions through academic research, teaching, convenings, and policy outreach. The work of the Center covers the domains of health policy, human services, criminal justice, labor markets, education, immigration, and political and economic inequality. The Wiener Center addresses pressing questions in these areas by carrying out research on important public policy issues, educating the next generation of academics and policy scholars, and ensuring that research and education are closely tied to and draw from policy and practice.

### Responsibilities

- Clean and manage large datasets
- Conduct statistical analyses of data using Stata, R, MATLAB, and Python
- Prepare literature reviews, background research, and other content for grant proposals and academic papers
- Draft project reports, research protocols, and other project documents
- Oversee and coordinate field research activities
- Travel to the field as needed

### Qualifications

#### **Required**

- Bachelor's or Master's Degree in Economics, Public Policy, Statistics, or related field requiring substantial quantitative coursework
- Prior experience as a research assistant or fellow in the fields of Public Policy or Economics
- Proficiency programming in Stata
- Strong academic record
- Strong interest in public policy and economics research

- Excellent command of Microsoft Office suite (Microsoft Word, Excel, and PowerPoint)
- Strong written and oral communication skills

***Preferred***

- Graduate-level coursework in Economics and Econometrics
- Familiarity with machine learning methods
- Proficiency programming in R, Python, and MATLAB
- Proficiency in LaTeX

**How to Apply**

Submit your application using this form: <https://forms.gle/ZTGYcCDywNkF7UBf7>

You will be asked to upload the following documents as a **single PDF**:

- CV (please list your GPA from all degrees completed)
- Cover letter, which should include a detailed explanation of your experience with each stage of the research process
- Official or unofficial transcripts for all degrees earned
- An excerpt from a single-authored academic writing sample, no more than 5 pages in length
- Brief coding sample in Stata

You will also need to provide contact information for three academic or professional references in the form.

Applications are reviewed on a rolling basis and will not be considered complete until all elements are received. **The final application deadline is March 31, 2023.** Applicants chosen to move forward in the recruitment process may be required to complete a technical exercise and participate in multiple interviews.

Professor Arnold, Professor Dobbie, and Professor Hull value having a diverse research team and encourage applications from women, people of color, and from other groups which historically have been underrepresented in the field of economics. Authorization to work in the US is required. If you have any questions, you can send an email to: [danma@hks.harvard.edu](mailto:danma@hks.harvard.edu)