

Research Associate
at the Digital, Data, and Design Institute

The [Digital, Data, and Design \(D³\) Institute](#) at Harvard is looking for ten Research Associates (RAs) to support research activities at our newly formed research labs. The RAs will work with Harvard Business School faculty, under the supervision of a lab manager and in collaboration with other D³ staff.

The Platform Lab, which operates within D³ and is led by Professors Chiara Farronato, Michael Luca, and Feng Zhu, is seeking a quantitative Research Associate. The lab's research focuses mainly on creating a roadmap for businesses and policymakers that are interested in creating an innovative, socially impactful, and inclusive platform ecosystem. Ideal RA candidates will be comfortable in an environment that requires a high level of independence, intellectual curiosity, and rigor.

Duties:

- Collect, preprocess, and analyze data.
- Conduct background research and literature reviews.
- Assist with preparation of presentations and class materials.
- Manage projects and engage with field partners.
- Exercise independent decision making with regard to progression of research projects and methodologies. Must be able to structure assignments and keep faculty member informed as necessary, using own judgment.
- Other duties as assigned.

Basic Qualifications:

- Bachelor's degree in economics, data science, computer science, statistics, information systems, or related field.
- Experience with cleaning and analyzing data. Candidates will be asked to complete a coding exercise.

Additional Qualifications:

Proficiency in Stata or R is required. Prior RA experience is a plus.

The candidate is expected to maintain high standards in terms of quality of work, attention to detail, organizational skills, and commitment to task completion. They must be able to balance multiple tasks and shifting priorities under tight deadlines at an accelerated pace when necessary. They must be willing to learn new skills around data analysis and experimental design.

Additional Information:

This is a full-time term appointment starting July 1st, 2024, through June 30, 2025, with the possibility of renewal based on funding and performance. All Research Associate roles at HBS are structured as term appointments. There is strong potential for reappointment, and a preference for candidates willing to commit for two or more years. This position is particularly suitable for candidates who are interested in pursuing a PhD in business or economics afterwards (many of our past RAs were admitted into top PhD programs including Harvard, MIT, Chicago, Toronto, Columbia, and Northwestern).

To apply: Please email a resume and cover letter to Alicia Fulmine at afulmine@hbs.edu.

This role is offered as a hybrid (some combination of onsite and remote) where you are required to be onsite at our Boston, MA based campus. Specific days and schedule will be determined between you and your manager.

While we continue to monitor the evolving COVID-19 guidelines and restrictions, we appreciate your understanding and flexibility with our interview process. Please note that we will be conducting interviews virtually (Zoom) for selected candidates until further notice.

Culture of Inclusion: The work and well-being of HBS is profoundly strengthened by the diversity of our network and our differences in background, culture, national origin, religion, sexual orientation, and life experiences. Explore HBS work culture at <https://www.hbs.edu/employment/>.

Harvard is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation, pregnancy and pregnancy-related conditions or any other characteristic protected by law. D³ encourages applications from candidates with diverse backgrounds.