



## 2008 SUMMER INTERNSHIPS

### OFFICE OF RETIREMENT AND DISABILITY POLICY

### SOCIAL SECURITY ADMINISTRATION

The Office of Retirement and Disability Policy of the Social Security Administration (SSA) is currently accepting applications for summer internships. Projects involve current and future issues for retirement and disability, such as the analysis of economic/social well-being, labor force participation, financial literacy, benefit applicants, work incentives, international policies, non-citizen issues, authentication, and evidentiary standards. Other opportunities include statistical reporting of beneficiary population characteristics (such as demographic characteristics, immigrant status, or patterns of employment history), computer programming, and developing business process applications.

**Description:** Applications will be accepted from currently registered undergraduate or graduate students. A 9-week minimum full-time commitment is expected. Academic credit with the educational institution is possible if the school coordinates with SSA. The salary range is \$13.60 - \$18.85 per hour, depending on education level and experience.

**Location:** Positions are available in both Washington, D.C. and Woodlawn, Maryland. The D.C. office is in southwest Washington, a few blocks from the L'Enfant Plaza Metro Station and the U.S. Capitol. The Woodlawn office is located at SSA's headquarters complex, which is off of the Baltimore Beltway and approximately 10 miles from downtown Baltimore.

**Qualifications:** Training or experience in the social sciences, statistics, policy research, or related fields is necessary. Individuals with experience in one or more of the following are particularly encouraged to apply: rigorous research methods, basic statistics (mean, median, standard deviation, percentage distributions, frequencies, etc.), computer programming (SAS, Stata, C++, etc.), or application development (Websphere, Java, Oracle and Domino). Non-citizen students may be appointed provided that the student is lawfully admitted to the United States as a permanent resident or otherwise authorized to be employed, and that no appropriations law provisions prohibit paying the student a salary.

**To Apply:** Please email a resume (PDF or Word) to [OP.Internships@ssa.gov](mailto:OP.Internships@ssa.gov). Include with your resume a short summary (one paragraph) of your research, policy analysis, and/or computer training or experience. Please also describe your interest in policy work at SSA, and specify whether you are interested in an internship in either the Washington or Woodlawn office. For specific information not addressed here, contact David Timmons at (202) 358-6121.

**Deadline:** Several internship positions are available, and applications will be accepted on a flow basis. The first review will occur on Monday, March 24, 2008. Individual start dates will occur in May or June.