



**Royal Sonesta Boston**  
 40 Edwin Land Boulevard, Cambridge, MA 02142  
 Phone: (617) 806-4200

BEO #: 25177  
 Page 1 of 2  
 Date Printed: 02/18/2020

**Banquet Event Order**  
**Banquet**

<b>Account:</b>	National Bureau of Economic Research - NBER	<b>Event Date:</b>	Thursday, February 27, 2020
<b>Post As:</b>	NBER - Environment and Energy Economics Program Meeting	<b>Contact:</b>	Carl Beck
<b>Address:</b>	1050 Massachusetts Avenue Cambridge, MA 02138 UNITED STATES	<b>Phone:</b>	(617) 588-0380
		<b>Email:</b>	cbeck@nber.org
		<b>Onsite Contact:</b>	
		<b>Onsite Phone:</b>	
<b>Deposit:</b>		<b>Catering Manager:</b>	Michael Foley
		<b>Service Manager:</b>	Kelley Traylor

Date	Event Time	Room	Function	Setup	Exp	Gtd	Rental
Thu, Feb 27	8:00 AM - 5:00 PM	Riverfront - East Tower, Level 2	Meeting	U-Shape	70		
Thu, Feb 27	9:00 AM - 10:00 AM	Riverfront - East Tower, Level 2	Breakfast	Existing	55		
Thu, Feb 27	10:30 AM - 11:00 AM	Riverfront - East Tower, Level 2	Break - AM	Existing	50		
Thu, Feb 27	12:45 PM - 1:15 PM	Riverfront - East Tower, Level 2	Break - PM	Existing	45		
Thu, Feb 27	3:00 PM - 3:30 PM	Riverfront - East Tower, Level 2	Break - PM	Existing	45		

Menu	Setup
<p><b>Riverfront - East Tower, Level 2   9:00 AM - 10:00 AM</b></p> <p><b>THE CONTINENTAL</b>  <i>Serve Time: 9:00 AM to 10:00 AM</i></p> <p>Chilled cranberry, grapefruit &amp; orange juices            Seasonal fruit salad            House made granola            Chilled individual fruit yogurts            Assorted baked bagels            Low-fat &amp; chive cream cheese            Assortment of freshly baked pastries            Marmalade's, preserves, butter            Freshly brewed PJ's coffee, regular &amp; decaffeinated            Selected Mighty Leaf fine herbal teas</p> <p><b><u>(Please Replace 1/2 of the Pastries with Low Fat Ones)</u></b>  <b>55 @ \$32.00 per person</b></p> <p><b>Riverfront - East Tower, Level 2   10:30 AM - 11:00 AM</b>            50 Freshly brewed PJ's coffee, regular &amp; decaffeinated            Selected Mighty Leaf fine herbal teas @ \$8.00 per person            Soft Drinks &amp; Mineral Waters, Charge on Consumption @ \$5.00 each</p> <p><b>Riverfront - East Tower, Level 2   12:45 PM - 1:15 PM</b>            45 Freshly brewed PJ's coffee, regular &amp; decaffeinated            Selected Mighty Leaf fine herbal teas @ \$8.00 per person            Soft Drinks &amp; Mineral Waters, Charge on Consumption @ \$5.00 each</p>	<p><b>Riverfront - East Tower, Level 2   8:00 AM - 5:00 PM</b>            "Skinny" U-Shape Set for (30) <b>*Use 6' x 18" Tables</b>            (12) Seats on Each Side and (6) Seats at the Bottom of the "U"            (35) Observe Chairs around the Table and at the Back of the Room            6' Table for Materials            Podium <b>*Free-Standing with Mic</b></p> <p>Riverfront Foyer:            (1) 6' Registration Table with (2) Chairs and Wastebasket</p> <p><b>Riverfront - East Tower, Level 2   9:00 AM - 10:00 AM</b>            Timeline:            - Time of Setup: 8:30 AM            - Time of Breakfast: 9:00 AM</p> <p>Decorated Food Display</p> <p><b>Riverfront - East Tower, Level 2   10:30 AM - 11:00 AM</b>            Timeline: - Time of Setup: 10:10 AM            - Time of Break: 10:30 AM</p> <p><b>Riverfront - East Tower, Level 2   12:45 PM - 1:15 PM</b>            Timeline: - Time of Setup: 12:30 PM            - Time of Break: 12:45 PM</p> <p><b>Riverfront - East Tower, Level 2   3:00 PM - 3:30 PM</b></p>

Customer Approval:  Date: 2.20.20



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<b>Riverfront - East Tower, Level 2   3:00 PM - 3:30 PM</b> 45 Freshly brewed PJ's coffee, regular & decaffeinated Selected Mighty Leaf fine herbal teas @ \$8.00 per person Soft Drinks & Mineral Waters, Charge on Consumption @ \$5.00 each	Timeline: - Time of Setup: 2:45 PM - Time of Break: 3:00 PM
<b>Beverage</b>	<b>Audio Visual</b>
	<b>Riverfront - East Tower, Level 2   8:00 AM - 5:00 PM</b> Please Refer to KVL Estimate
	<b>Miscellaneous</b>

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or uncooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

*[Signature]* 2-20-20  
 Customer Approval Date



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<b>Account:</b>	National Bureau of Economic Research - NBER	<b>Event Date:</b>	Thursday, February 27, 2020
<b>Post As:</b>	NBER - Environment and Energy Economics Program Meeting	<b>Contact:</b>	Carl Beck
<b>Address:</b>	1050 Massachusetts Avenue Cambridge, MA 02138 UNITED STATES	<b>Phone:</b>	(617) 588-0380
		<b>Email:</b>	cbeck@nber.org
		<b>Onsite Contact:</b>	
		<b>Onsite Phone:</b>	
<b>Deposit:</b>		<b>Catering Manager:</b>	Michael Foley
		<b>Service Manager:</b>	Kelley Traylor

Date	Event Time	Room	Function	Setup	Exp	Gtd	Rental
Thu, Feb 27	12:00 PM - 1:00 PM	Charles Suites - East Tower, Level 2	Lunch - Buffet	Rounds of 10	60		

Menu	Setup
<b>Charles Suites - East Tower, Level 2   12:00 PM - 1:00 PM</b> <b>NORTH END</b> <i>Serve Time: 12:00 PM to 1:00 PM</i> White bean & escarole soup Baby arugula salad Cherry tomatoes, mozzarella, balsamic reduction Caesar salad Romaine, parmesan, croutons, Caesar dressing Seasonal risotto Chicken Marsala Sautéed mushrooms Penne Pasta with Shrimp White wine and garlic sauce, garden herbs Dinner rolls Tiramisu torte Mini cannolis Freshly brewed PJ's coffee, regular & decaffeinated Selected Mighty Leaf fine herbal teas <b>60 @ \$55.00 per person</b>	<b>Charles Suites - East Tower, Level 2   12:00 PM - 1:00 PM</b> (6) Rounds of 8, (2) Rounds of 7 = Set for (62) Decorated Food Display Banquets Choice of Linen Timeline: - Time of Setup: 11:45 AM - Time of Lunch: 12:00 PM
	<b>Audio Visual</b>
	<b>Miscellaneous</b>
<b>Beverage</b>	

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**Banquet Event Order**  
**Banquet**

<b>Account:</b>	National Bureau of Economic Research - NBER	<b>Event Date:</b>	Friday, February 28, 2020
<b>Post As:</b>	NBER - Environment and Energy Economics Program Meeting	<b>Contact:</b>	Carl Beck
<b>Address:</b>	1050 Massachusetts Avenue Cambridge, MA 02138 UNITED STATES	<b>Phone:</b>	(617) 588-0380
		<b>Email:</b>	cbeck@nber.org
		<b>Onsite Contact:</b>	
		<b>Onsite Phone:</b>	
<b>Deposit:</b>		<b>Catering Manager:</b>	Michael Foley
		<b>Service Manager:</b>	Kelley Traylor

Date	Event Time	Room	Function	Setup	Exp	Gtd	Rental
Fri, Feb 28	8:00 AM - 5:00 PM	Riverfront - East Tower, Level 2	Meeting	U-Shape	70		
Fri, Feb 28	9:00 AM - 10:00 AM	Riverfront - East Tower, Level 2	Breakfast	Existing	55		
Fri, Feb 28	10:00 AM - 10:30 AM	Riverfront - East Tower, Level 2	Break - AM	Existing	50		

Menu	Setup
<p><b>Riverfront - East Tower, Level 2   9:00 AM - 10:00 AM</b></p> <p><b>THE CONTINENTAL</b>  <i>Serve Time: 9:00 AM to 10:00 AM</i>            Chilled cranberry, grapefruit &amp; orange juices            Seasonal fruit salad            House made granola            Chilled individual fruit yogurts            Assorted baked bagels            Low-fat &amp; chive cream cheese            Assortment of freshly baked pastries            Marmalade's, preserves, butter            Freshly brewed PJ's coffee, regular &amp; decaffeinated            Selected Mighty Leaf fine herbal teas</p> <p><u>(Please Replace 1/2 of the Pastries with Low Fat Ones)</u>  <b>55 @ \$32.00 per person</b></p> <p><b>Riverfront - East Tower, Level 2   10:00 AM - 10:30 AM</b>            50 Freshly brewed PJ's coffee, regular &amp; decaffeinated            Selected Mighty Leaf fine herbal teas @ \$8.00 per person            Soft Drinks &amp; Mineral Waters, Charge on Consumption @ \$5.00 each</p>	<p><b>Riverfront - East Tower, Level 2   8:00 AM - 5:00 PM</b>            "Skinny" U-Shape Set for (30) <b>*Use 6' x 18" Tables</b>            (12) Seats on Each Side and (6) Seats at the Bottom of the "U"            (35) Observe Chairs around the Table and at the Back of the Room            6' Table for Materials            Podium <i>*Free-Standing with Mic</i></p> <p>Riverfront Foyer:            (1) 6' Registration Table with (2) Chairs and Wastebasket</p> <p><b>Riverfront - East Tower, Level 2   9:00 AM - 10:00 AM</b>            Timeline:            - Time of Setup: 7:45 AM            - Time of Breakfast: 8:00 AM</p> <p>Decorated Food Display</p> <p><b>Riverfront - East Tower, Level 2   10:00 AM - 10:30 AM</b>            Timeline: - Time of Setup: 10:00 AM            - Time of Break: 10:30 AM</p>
Beverage	Audio Visual
	<p><b>Riverfront - East Tower, Level 2   8:00 AM - 5:00 PM</b>            Please Refer to KVL Estimate</p>
	Miscellaneous

Customer Approval:  Date: 2-20-20



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*[Handwritten Signature]* *2.20.20*  
Customer Approval Date



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Date	Event Time	Room	Function	Setup	Exp	Gtd	Rental
Fri, Feb 28	12:00 PM - 1:00 PM	Charles Suites - East Tower, Level 2	Lunch - Buffet	Rounds of 10	70		

Menu	Setup
<b>Charles Suites - East Tower, Level 2   12:00 PM - 1:00 PM</b> <b>NEW ENGLAND</b> <i>Serve Time: 12:00 PM to 1:00 PM</i> Clam chowder Smoked bacon Mixed green salad Seasonal accompaniments Vegetable salad Hearty beef stew Garden herbs Roasted turkey breast with maple bourbon gravy Herb-roasted haddock Tomato fennel ragout Mashed potatoes Roasted garlic Seasonal vegetables Assorted rolls Warm cranberry-apple crisp Vanilla ice cream Freshly brewed PJ's coffee, regular & decaffeinated Selected Mighty Leaf fine herbal teas <b>70 @ \$55.00 per person</b>	<b>Charles Suites - East Tower, Level 2   12:00 PM - 1:00 PM</b> (6) Rounds of 8, (2) Rounds of 7 = Set for (62) Decorated Food Display Banquets Choice of Linen Timeline: - Time of Setup: 11:45 AM - Time of Lunch: 12:00 PM
	<b>Audio Visual</b>
	<b>Miscellaneous</b>
<b>Beverage</b>	

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