



Royal Sonesta Boston

BEO #: 23,093

Page 1 of 2

BEO for: NBER Summer Institute Week 2

Printed: 7/2/2019

Event Date: Thursday, July 18, 2019

Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/18/2019	8:00 AM - 10:00 AM	Grand Ballroom B - W	Continental Breakfast	Buffet	400	320	
Thu, 7/18/2019	8:00 AM - 5:15 PM	Grand Ballroom A - W	PRIT Meeting	U-Shape	200	205	
Thu, 7/18/2019	10:30 AM - 12:00 PM	Grand Ballroom Foyer	AM Break	Buffet	450	230	
Thu, 7/18/2019	2:30 PM - 4:00 PM	Grand Ballroom Foyer	PM Break	Buffet	100	210	

Menu Requirements	Beverage Requirements
<p>Event: 8:00 AM to 10:00 AM Room: Grand Ballroom B - West To</p> <ul style="list-style-type: none"> 25 Assorted Bagels and Bakeries by the Dozen, Plain and Chive Cream Cheese, Fruit Preserves and Butter (More Low Fat Bakeries) @ \$48.00 /dozen 10 Gallons Freshly Brewed Coffee @ \$85.98 /gallon 7 Gallons Freshly Brewed Decaffeinated Coffee @ \$85.98 /gallon 7 Gallons Hot Water @ \$85.98 /Gallon 1 Gallon Freshly brewed Iced Tea with lemon @ \$29.95 /gallon 130 Whole Fresh Fruit Assortment - Heavy on bananas @ \$4.00 /person 10 Bowls of Low-fat plain yogurt with honey on the side @ \$15.00 /each 150 Steel Cut Oatmeal @ \$6.00 /person <p>Brown Sugar, Raisins and Skim Milk</p> <p>Break times: 8:00AM 8:30AM</p> <p>Event: 10:30 AM to 12:00 PM Room: Grand Ballroom Foyer-West</p> <ul style="list-style-type: none"> Replate any remaining breakfast bakeries/bagels/fruit 8 Gallons Freshly Brewed Coffee @ \$85.98 /gallon 5 Gallons Freshly Brewed Decaffeinated Coffee @ \$85.98 /gallon 5 Gallons Hot Water @ \$85.98 /Gallon <p>Break times:</p>	<p>Setup Requirements</p> <p>Event: 8:00 AM to 5:15 PM Room: Grand Ballroom A - West To</p> <ul style="list-style-type: none"> Skinny U-Shape for 30 Water and candy, clients to provide pads and pens 4' Table for AV Theater style around the perimeter 6' Table for materials Floor podium with cabaret table - Audience Right <p>Event: 8:00 AM to 10:00 AM Room: Grand Ballroom B - West To</p> <ul style="list-style-type: none"> Rounds of 10 for the guarantee Double sided decorated food display set along the windows Banquets choice of linen (4) Copies of each to be delivered by 7:00AM USA Today, Financial Times, Wall Street Journal <p>Technology Requirements</p> <p>Event: 8:00 AM to 5:15 PM Room: Grand Ballroom A - West To</p> <ul style="list-style-type: none"> Client to provide LCD/Laptop Please Refer to KVL Estimate <p>All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.</p>

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

 7-3-19
 Organization Authorized Signature Date

 Hotel Representative Signature Date



Royal Sonesta Boston

BEO #: 23,093

Page 2 of 2

BEO for: NBER Summer Institute Week 2

Printed: 7/2/2019

Event Date: Thursday, July 18, 2019

Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Menu Requirements

10:40AM

10:45AM

Event: 2:30 PM to 4:00 PM Room: Grand Ballroom Foyer-West

- 1 Gallons Freshly Brewed Coffee @ \$85.98 / gallon
- 1 Gallons Freshly Brewed Decaffeinated Coffee @ \$85.98 / gallon
- 1 Gallons Hot Water @ \$85.98 /Gallon
- 1 Gallons Freshly brewed Iced Tea with Lemon @ \$29.95 /gallon

Break Times:

2:30PM

3:15PM

Miscellaneous

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

 7-3-19
 Organization Authorized Signature Date

 Hotel Representative Signature Date

BEO #: 23,093

Page 2 of 2

Printed: 7/2/2019



Royal Sonesta Boston

BEO #: 23,092

Page 1 of 2

BEO for: NBER Summer Institute Week 2

Printed: 7/2/2019

Event Date: Thursday, July 18, 2019

Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/18/2019 8:00 AM - 5:00 PM	West Tower Lobby - L	Registration	Registration	4			
Thu, 7/18/2019 8:30 AM - 10:30 AM	Riverfront - East Tower	Continental Breakfast	Rounds of 10	100		70	
Thu, 7/18/2019 10:00 AM - 12:00 PM	Riverfront - East Tower	AM Break	Rounds of 10	150		30	
Thu, 7/18/2019 2:30 PM - 4:30 PM	Riverfront - East Tower	PM Break	Rounds of 10	100		30	

Menu Requirements

Event: 8:30 AM to 10:30 AM Room: Riverfront - East Tower, Lev

- 2 Gallons Freshly Brewed Coffee @ \$85.98 / gallon
- 1 Gallons Freshly Brewed Decaffeinated Coffee @ \$85.98 / gallon
- 1 Gallons Hot Water @ \$85.98 /Gallon
- 4 Dozen Assorted Bagels and Bakeries, Plain and Chive Cream Cheese, Fruit preserves and butter (More Low fat bakeries) @ \$48.00 /dozen
- 24 Whole Fresh Fruit Assortment - Heavy on bananas @ \$4.00 /person
- 3 Bowls of plain low-fat yogurt with honey on the side @ \$15.00 /each
- 30 Steel Cut Oatmeal @ \$6.00 /person
- Brown Sugar, Raisins and Skim Milk /person
- 1 Gallons Freshly brewed Iced Tea with Lemon @ \$29.95 /gallon

Break Times:

8:30AM

Event: 10:00 AM to 12:00 PM Room: Riverfront - East Tower, Lev

Replate any remaining bakeries, bagels and whole fruit

- 2 Gallons Freshly Brewed Coffee @ \$85.98 / gallon
- 1 Gallons Freshly Brewed Decaffeinated Coffee @ \$85.98 / gallon
- 1 Gallons Hot Water @ \$85.98 /Gallon

Beverage Requirements

Setup Requirements

Event: 8:00 AM to 5:00 PM Room: West Tower Lobby - Level 1

(3) 6' Registration Tables L-Shape, (4) chairs, water, candy (2) wastebaskets

Event: 8:30 AM to 10:30 AM Room: Riverfront - East Tower, Lev

Rounds of 10

Banquets choice of linen

Decorated coffee break set along the windows

(4) Copies of each newspaper delivered by 7:00AM

USA Today, Financial Times, Wall

Street Journal

Technology Requirements

Event: 8:30 AM to 10:30 AM Room: Riverfront - East Tower, Lev

1 Corkboard(s) - \$200.00/Flat Rate for Summer Institute

All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

Organization Authorized Signature _____ Date 7.31.19

Hotel Representative Signature _____ Date

BEO #: 23,092

Page 1 of 2

Printed: 7/2/2019



Royal Sonesta Boston

BEO #: 23,092

Page 2 of 2

BEO for: NBER Summer Institute Week 2

Printed: 7/2/2019

Event Date: Thursday, July 18, 2019

Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Menu Requirements

Break Times:

10:00AM

10:30AM

11:15AM

Event: 2:30 PM to 4:30 PM **Room:** Riverfront - East Tower, Lev

- 1 Gallons Freshly Brewed Coffee @ \$85.98 / gallon
- 1 Gallons Freshly Brewed Decaffeinated Coffee @ \$85.98 / gallon
- 1 Gallons Hot Water @ \$85.98 /Gallon
- 1 Gallons Freshly brewed Iced Tea with lemon @ \$29.95 /gallon

Break times:

2:30PM

3:00PM

3:45PM

Miscellaneous

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

 7.3-19
 Organization Authorized Signature _____ Date

Hotel Representative Signature _____ Date



Royal Sonesta Boston

BEO for: NBER Summer Institute Week 2
Event Date: Thursday, July 18, 2019

BEO #: 23,094
Page 1 of 1
Printed: 7/2/2019
Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/18/2019 8:00 AM - 12:00 PM	Skyline E - West Tower	Interviews	See Diagram				
Thu, 7/18/2019 12:00 PM - 5:30 PM	Skyline CDE - West Tower	PRIT Meeting (2) Split session	Theatre Style	100			

Menu Requirements	Beverage Requirements
Miscellaneous	Setup Requirements
	<p>Event: 8:00 AM to 12:00 PM Room: Skyline E - West Tower, Lev SKYLINE E: Small table and chair set in corner of room</p> <p>Event: 12:00 PM to 5:30 PM Room: Skyline CDE - West Tower, I Theater style with aisle in the middle, facing the window Classroom set for 12pp in the front row Water & candy, client to provide pads and pens Cabaret table for AV Floor podium with cabaret table - middle</p>
	Technology Requirements
	<p>Event: 12:00 PM to 5:30 PM Room: Skyline CDE - West Tower, I Please Refer to KVL Estimate Client to provide LCD/Laptop</p> <p>All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.</p>

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

Organization Authorized Signature _____ Date 7-3-19

Hotel Representative Signature _____ Date _____
BEO #: 23,094
Page 1 of 1
Printed: 7/2/2019



Royal Sonesta Boston

BEO #: 23,095

Page 1 of 1

BEO for: NBER Summer Institute Week 2

Printed: 7/2/2019

Event Date: Thursday, July 18, 2019

Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/18/2019	8:00 AM - 5:30 PM	Charles A - East Tower	EFDIS Meeting	U-Shape	435	45	

Menu Requirements	Beverage Requirements
<p>Miscellaneous</p>	<p>Setup Requirements</p> <p>Event: 8:00 AM to 5:30 PM Room: Charles A - East Tower, Lev Skinny U-Shape Set for 24 Water, Candy, client to provide Pads and Pens 1 Cabaret Table for AV Theater style around the room Floor Podium with Cabaret Table</p> <p>Technology Requirements</p> <p>All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.</p>

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

 7.3.19
 Organization Authorized Signature Date

Hotel Representative Signature Date

BEO #: 23,095

Page 1 of 1

Printed: 7/2/2019



Royal Sonesta Boston

BEO #: 23,096

Page 1 of 1

BEO for: NBER Summer Institute Week 2

Printed: 7/2/2019

Event Date: Thursday, July 18, 2019

Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/18/2019 8:00 AM - 12:00 PM	Longfellow - West Tow	EFMM Meeting	Theatre Style	85			
Thu, 7/18/2019 10:30 AM - 12:00 PM	Longfellow Foyer - We	AM Break	Buffet	70			

Menu Requirements	Beverage Requirements
<p>Event: 10:30 AM to 12:00 PM Room: Longfellow Foyer - West Tow</p> <p>1 Gallons Freshly Brewed Coffee @ \$85.98 / gallon</p> <p>1 Gallons Freshly Brewed Decaffeinated Coffee @ \$85.98 / gallon</p> <p>1 Gallons Hot Water @ \$85.98 /Gallon</p>	<p>Event: 8:00 AM to 12:00 PM Room: Longfellow - West Tower, L</p> <p>Theater style set for 90 ppl with a middle aisle</p> <p>Water & candy, client to provide pads and pens</p> <p>Cabaret table for AV</p> <p>Floor podium with cabaret table - Audience Left</p> <p>Decorated coffee break set in the foyer</p>
Miscellaneous	Setup Requirements
<p><i>SAMS AS</i></p> <p><i>7/15</i></p>	<p>Event: 8:00 AM to 12:00 PM Room: Longfellow - West Tower, L</p> <p>Please Refer to KVL Estimate</p> <p>Client to provide LCD/Laptop</p> <p>AV Facing Longfellow C</p>
	Technology Requirements
	<p>Event: 8:00 AM to 12:00 PM Room: Longfellow - West Tower, L</p> <p>Please Refer to KVL Estimate</p> <p>Client to provide LCD/Laptop</p> <p>AV Facing Longfellow C</p>

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

Organization Authorized Signature _____ Date 7-3-19

Hotel Representative Signature _____ Date _____



Royal Sonesta Boston

BEO #: 23,097

Page 1 of 1

BEO for: NBER Summer Institute Week 2

Printed: 7/2/2019

Event Date: Thursday, July 18, 2019

Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/18/2019	8:00 AM - 5:30 PM	University BC - East T	MPF Meeting	U-Shape	50	40	
Thu, 7/18/2019	10:30 AM - 12:00 PM	University Foyer BC -E	AM Break	Rounds of 10	30	30	
Thu, 7/18/2019	3:00 PM - 4:00 PM	University Foyer BC -E	PM break	Buffet	30	25	

Menu Requirements	Beverage Requirements
Event: 10:30 AM to 12:00 PM Room: University Foyer BC -East T 1 Gallons Freshly Brewed Coffee @ \$85.98 / gallon 1 Gallons Freshly Brewed Decaffeinated Coffee @ \$85.98 / gallon 1 Gallons Hot Water @ \$85.98 /Gallon Event: 3:00 PM to 4:00 PM Room: University Foyer BC -East T 1 Gallons Freshly Brewed Coffee @ \$85.98 /gallon 1 Gallons Freshly Brewed Decaffeinated Coffee @ \$85.98 /gallon 1 Gallons Hot Water @ \$85.98 /gallon	Setup Requirements Event: 8:00 AM to 5:30 PM Room: University BC - East Tower, Skinny U Shape for 24 Water & candy, client to provide pads and pens Cabaret table for AV Theater style around the room Floor podium with cabaret table - Audience Left
Miscellaneous	Technology Requirements
	Event: 8:00 AM to 5:30 PM Room: University BC - East Tower, Please Refer to KVL Estimate Client to provide LCD/Laptop All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

Organization Authorized Signature _____ Date 7.3.19

Hotel Representative Signature _____ Date _____
 BEO #: 23,097
 Page 1 of 1
 Printed: 7/2/2019



Royal Sonesta Boston

BEO for: NBER Summer Institute Week 2

Event Date: Thursday, July 18, 2019

BEO #: 23,098

Page 1 of 1

Printed: 7/2/2019

Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/18/2019	8:00 AM - 5:30 PM	Skyline AB - West Tower	PRSF (Science Funding) Meeting	U-Shape	-50	80	

Menu Requirements	Beverage Requirements
<p>Miscellaneous</p>	<p>Setup Requirements</p> <p>Event: 8:00 AM to 5:30 PM Room: Skyline AB - West Tower, Le Skinny U Shape for 24 Water & candy, client to provide pads and pens Cabaret table for AV Theater style around the room Floor podium with cabaret table - Audience Left</p> <p>Technology Requirements</p> <p>Event: 8:00 AM to 5:30 PM Room: Skyline AB - West Tower, Le Please Refer to KVL Estimate Client to provide LCD/Laptop</p> <p>All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.</p>

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

 7. 3 . 19
 Organization Authorized Signature Date

Hotel Representative Signature Date



Royal Sonesta Boston

BEO #: 23,099

Page 1 of 1

BEO for: NBER Summer Institute Week 2

Printed: 7/2/2019

Event Date: Thursday, July 18, 2019

Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/18/2019 12:00 PM - 5:30 PM	Longfellow - West Tow	EFMPL Meeting	Theatre Style	85			
Thu, 7/18/2019 3:00 PM - 4:00 PM	Longfellow Foyer - We	PM break	Buffet	70			

Menu Requirements	Beverage Requirements
<p>Event: 3:00 PM to 4:00 PM Room: Longfellow Foyer - West Tow</p> <p>1 Gallons Freshly Brewed Coffee @ \$85.98 / gallon</p> <p>1 Gallons Freshly Brewed Decaffeinated Coffee @ \$85.98 / gallon</p> <p>1 Gallons Hot Water @ \$85.98 /Gallon</p>	<p>Setup Requirements</p> <p>Event: 12:00 PM to 5:30 PM Room: Longfellow - West Tower, L</p> <p>Theater style set for 90 ppl with a middle aisle</p> <p>Water & candy, client to provide pads and pens</p> <p>Cabaret table for AV</p> <p>Floor podium with cabaret table - Audience Left</p> <p>Decorated coffee break set in the foyer</p>
<p>Miscellaneous</p> <p><i>Same as 7/15</i></p>	<p>Technology Requirements</p> <p>Event: 12:00 PM to 5:30 PM Room: Longfellow - West Tower, L</p> <p>Please Refer to KVL Estimate</p> <p>Client to provide LCD/Laptop</p> <p>AV Facing Longfellow C</p> <p>All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.</p>

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.


 Organization Authorized Signature 7-3-19
Date

 Hotel Representative Signature Date
 BEO #: 23,099
 Page 1 of 1
 Printed: 7/2/2019



Royal Sonesta Boston

BEO #: 23,100

Page 1 of 1

BEO for: NBER Summer Institute Week 2

Printed: 7/2/2019

Event Date: Thursday, July 18, 2019

Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/18/2019 12:00 PM - 2:00 PM	West Tower Lobby - L	Lunch - Boxed	Existing	20			

Menu Requirements	Beverage Requirements
<p>Serve: 12:00 PM to 2:00 PM Room: West Tower Lobby - Level 1</p> <p>BOXED LUNCHES</p> <p>Cape Cod Kettle Cooked Potato Chips Whole Fresh Fruit Yukon Gold Potato Salad, Whole Grain Mustard Vinaigrette Roasted Tomato and Mozzarella with Arugula oil, and Reduced Balsamic on Baguette Shaved Sirlon, Boursin Spread, Baby Greens, Onion Roll Fudge Brownie</p> <p>@ \$40.00 Per Person</p> <p>Event: 12:00 PM to 2:00 PM Room: West Tower Lobby - Level 1 Mineral Water @ \$5.00 /each</p> <p>- - veg - - Steak</p>	<p>Setup Requirements</p> <p>Event: 12:00 PM to 2:00 PM Room: West Tower Lobby - Level 1 Set at West Tower Lobby Registration Desk Infront of Dante</p> <p>Please rope off section outside Dante</p>
Miscellaneous	Technology Requirements
	<p>All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.</p>

NO BOXED LUNCHES TODAY

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

Organization Authorized Signature _____ Date 7-3-19

Hotel Representative Signature _____ Date
 BEO #: 23,100
 Page 1 of 1
 Printed: 7/2/2019



Royal Sonesta Boston

BEO #: 23,103

Page 1 of 1

BEO for: NBER Summer Institute Week 2

Printed: 7/2/2019

Event Date: Thursday, July 18, 2019

Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/18/2019 12:00 PM - 1:00 PM	Dante's Restaurant+Patio-V	EFMM Lunch Buffet	Rounds of 10	70	70	80	

Menu Requirements	Beverage Requirements
<p>Serve: 12:00 PM to 1:30 PM Room: Dante's Restaurant+Patio-V</p> <p>Lunch Buffet</p> <p>Roasted Garlic Caesar salad with parmesan cheese and croutons Cherry tomato and mozzarella with baby arugula, reduced balsamic and olive oil Penne pasta with baby spinach, plum tomatoes and garlic butter sauce Pan Seared Chicken Breast with Marsala wine sauce and sautéed mushrooms Roasted Tuscan vegetables Ciabatta Rolls Tiramisu PJ's coffee, decaffeinated coffee, Mighty Leaf assorted tea Freshly brewed iced tea with lemon</p> <p>@ \$36.24 Per Person</p>	<p>Setup Requirements</p> <p>Event: 12:00 PM to 1:00 PM Room: Dante's Restaurant+Patio-V</p> <p>Existing set up for the guarantee (2) Double sided decorated food display Banquets choice of linen Lunch Times: 12:00PM</p>
Miscellaneous	Technology Requirements
	<p>All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.</p>

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

 7-3-19
 Organization Authorized Signature Date

 Hotel Representative Signature Date



Royal Sonesta Boston

BEO for: NBER Summer Institute Week 2
Event Date: Thursday, July 18, 2019

BEO #: 23,101
Page 1 of 1
Printed: 7/2/2019
Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt


Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/18/2019 12:30 PM - 1:30 PM	Riverfront - East Tower	Lunch	Rounds of 10	100		70/30	

Menu Requirements
<p>Serve: 12:30 PM to 1:30 PM Room: Riverfront - East Tower, Lev</p> <p>Lunch Buffet</p> <p>Roasted Garlic Caesar salad with parmesan cheese and croutons Cherry tomato and mozzarella with baby arugula, reduced balsamic and olive oil Penne pasta with baby spinach, plum tomatoes and garlic butter sauce Pan Seared Chicken Breast with Marsala wine sauce and sautéed mushrooms Roasted Tuscan vegetables Ciabatta Rolls Tiramisu PJ's coffee, decaffeinated coffee, Mighty Leaf assorted tea Freshly brewed iced tea with lemon</p> <p>@ \$36.24 Per Person</p>
Miscellaneous

Beverage Requirements
Setup Requirements
<p>Event: 12:30 PM to 1:30 PM Room: Riverfront - East Tower, Lev</p> <p>Rounds for the guarantee (2) Double sided decorated food display Banquets choice of linen Please give Rob 3 Reserved signs Lunch Times: 12:30PM</p>
Technology Requirements

All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

 7-3-19
 Organization Authorized Signature Date

 Hotel Representative Signature Date
 BEO #: 23,101
 Page 1 of 1
 Printed: 7/2/2019



Royal Sonesta Boston

BEO #: 23,102

Page 1 of 1

BEO for: NBER Summer Institute Week 2

Printed: 7/2/2019

Event Date: Thursday, July 18, 2019

Folio #: 0707W2NBER

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 2	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/18/2019 12:00 PM - 1:00 PM	Grand Ballroom B - W	Lunch Buffet	Rounds of 10	400		290/300	

Menu Requirements	Beverage Requirements
<p>Serve: 12:00 PM to 1:30 PM Room: Grand Ballroom B - West To</p> <p>Lunch Buffet</p> <p>Roasted Garlic Caesar salad with parmesan cheese and croutons Cherry tomato and mozzarella with baby arugula, reduced balsamic and olive oil Penne pasta with baby spinach, plum tomatoes and garlic butter sauce Pan Seared Chicken Breast with Marsala wine sauce and sautéed mushrooms Roasted Tuscan vegetables Ciabatta Rolls Tiramisu PJ's coffee, decaffeinated coffee, Mighty Leaf assorted tea Freshly brewed iced tea with lemon</p> <p>@ \$36.24 Per Person</p>	<p>Setup Requirements</p> <p>Event: 12:00 PM to 1:00 PM Room: Grand Ballroom B - West To</p> <p>Rounds for the guarantee (2) Double sided decorated food display Banquets choice of linen Please give Rob 3 Reserved signs Lunch Times: 12:15PM 12:30PM</p>
Miscellaneous	Technology Requirements
	<p>All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.</p>

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.


 Organization Authorized Signature _____ Date _____

Hotel Representative Signature _____ Date _____