



Royal Sonesta Boston

BEO #: 22,501

Page 1 of 1

BEO for: NBER Summer Institute Week 1

Printed: 6/24/2019

Event Date: Thursday, July 4, 2019

Folio #: 0704NBERW1

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 1	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/4/2019	3:00 PM - 11:59 PM	East Tower Storage R	Storage	Empty			\$0.00
Thu, 7/4/2019	3:00 PM - 11:59 PM	East Tower Office/Coa	Storage	Empty			\$0.00
Thu, 7/4/2019	3:00 PM - 11:59 PM	West Tower Coat Roo	Storage	Empty			

<p style="text-align: center;">Menu Requirements</p> <hr/> <p style="text-align: center;">Miscellaneous</p>	<p style="text-align: center;">Beverage Requirements</p> <hr/> <p style="text-align: center;">Setup Requirements</p> <p>Event: 3:00 PM to 11:59 PM Room: East Tower Storage Room All Rooms to be completely empty for the Client Client will have (3) keys to this room</p> <p style="text-align: center;">Technology Requirements</p> <p>All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.</p>
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Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

Organization Authorized Signature  Date 6-24-19

Hotel Representative Signature _____ Date _____



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On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 1	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 7/4/2019	3:00 PM - 11:59 PM	Parlor	Office 301				
Thu, 7/4/2019	3:00 PM - 11:59 PM	Parlor	Computer Room - 303	See Diagram			

Menu Requirements	Beverage Requirements
<p align="center">Miscellaneous</p>	<p align="center">Setup Requirements</p> <p>Event: 3:00 PM to 11:59 PM Room: Parlor Existing desk and chair along with the desk and chair from #303 Copier from New England Specialists RM#301 is Rob Shannon's Office - No Attendees are allowed in this room Rob Shannon will have keys to this room</p> <p>Event: 3:00 PM to 11:59 PM Room: Parlor (3) 6' Tables and (1) 4' Table around the perimeter with (1) Chair at each NO linens on the tables</p> <p>RM#303 will be open and used through Summer Institute program as the computer room for attendees</p>
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Organization Authorized Signature Date

Hotel Representative Signature Date



Royal Sonesta Boston

BEO for: NBER Summer Institute Week 1

Event Date: Friday, July 5, 2019

BEO #: 22,504

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Printed: 6/24/2019

Folio #: 0704NBERW1

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 1	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Fri, 7/5/2019	12:00 AM - 11:59 PM	East Tower Storage R	Office	Empty			\$0.00
Fri, 7/5/2019	12:00 AM - 11:59 PM	East Tower Office/Coa	Office	Empty			\$0.00
Fri, 7/5/2019	12:00 AM - 11:59 PM	West Tower Coat Roo	Storage	Empty			

<p style="text-align: center;">Menu Requirements</p> <hr/> <p style="text-align: center;">Miscellaneous</p>	<p style="text-align: center;">Beverage Requirements</p> <hr/> <p style="text-align: center;">Setup Requirements</p> <p>Event: 12:00 AM to 11:59 PM Room: East Tower Storage Room All Rooms to be completely empty for the Client Client will have (3) keys to this room</p> <p style="text-align: center;">Technology Requirements</p> <p>All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.</p>
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BEO for: NBER Summer Institute Week 1

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Event Date: Friday, July 5, 2019

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Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 1	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Fri, 7/5/2019	12:00 AM - 11:59 PM	Parlor	Office 301				
Fri, 7/5/2019	12:00 AM - 11:59 PM	Parlor	Computer Room - 303	See Diagram			

Menu Requirements	Beverage Requirements
<p align="center">Miscellaneous</p>	<p align="center">Setup Requirements</p> <p>Event: 12:00 AM to 11:59 PM Room: Parlor Existing desk and chair along with the desk and chair from #303 Copier from New England Specialists RM#301 is Rob Shannon's Office - No Attendees are allowed in this room Rob Shannon will have keys to this room</p> <p>Event: 12:00 AM to 11:59 PM Room: Parlor (3) 6' Tables and (1) 4' Table around the perimeter with (1) Chair at each NO linens on the tables</p> <p>RM#303 will be open and used through Summer Institute program as the computer room for attendees</p>
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Royal Sonesta Boston

BEO #: 22,506

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BEO for: NBER Summer Institute Week 1

Printed: 6/24/2019

Event Date: Saturday, July 6, 2019

Folio #: 0704NBERW1

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 1	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Sat, 7/6/2019 12:00 AM - 11:59 PM	East Tower Storage R	Office	Empty				\$0.00
Sat, 7/6/2019 12:00 AM - 11:59 PM	East Tower Office/Coa	Office	Empty				\$0.00
Sat, 7/6/2019 12:00 AM - 11:59 PM	West Tower Coat Roo	Storage	Empty				

Menu Requirements	Beverage Requirements
Miscellaneous	Setup Requirements
	<p>Event: 12:00 AM to 11:59 PM Room: East Tower Storage Room</p> <p>All Rooms to be completely empty for the Client</p> <p>Client will have (3) keys to this room</p>
	Technology Requirements
	<p>All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.</p>

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Royal Sonesta Boston

BEO for: NBER Summer Institute Week 1

Event Date: Saturday, July 6, 2019

BEO #: 22,503

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Folio #: 0704NBERW1

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 1	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Sat, 7/6/2019	12:00 AM - 11:59 PM	Parlor	Office 301				
Sat, 7/6/2019	12:00 AM - 11:59 PM	Parlor	Computer Room - 303	See Diagram			

Menu Requirements	Beverage Requirements
<p align="center">Miscellaneous</p>	<p align="center">Setup Requirements</p> <p>Event: 12:00 AM to 11:59 PM Room: Parlor Existing desk and chair along with the desk and chair from #303 Copier from New England Specialists RM#301 is Rob Shannon's Office - No Attendees are allowed in this room Rob Shannon will have keys to this room</p> <p>Event: 12:00 AM to 11:59 PM Room: Parlor (3) 6' Tables and (1) 4' Table around the perimeter with (1) Chair at each NO linens on the tables</p> <p>RM#303 will be open and used through Summer Institute program as the computer room for attendees</p>
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Royal Sonesta Boston

BEO for: NBER Summer Institute Week 1
Event Date: Sunday, July 7, 2019

BEO #: 22,508

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Printed: 6/24/2019

Folio #: 0704NBERW1

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Jessica Duffy
Contact: Mr. Carl Beck	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: NBER Summer Institute Week 1	PM #: 0
Banq/Soc: Banquet	Exemption: Food & Bev Exempt

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Sun, 7/7/2019 12:00 AM - 11:59 PM	East Tower Office/Coa	Office	Empty				\$0.00
Sun, 7/7/2019 12:00 AM - 11:59 PM	East Tower Storage R	Office	Empty				\$0.00
Sun, 7/7/2019 12:00 AM - 11:59 PM	West Tower Coat Roo	Storage	Empty				

Menu Requirements	Beverage Requirements
<p>Miscellaneous</p>	<p>Setup Requirements</p> <p>Event: 12:00 AM to 11:59 PM Room: East Tower Office/Coat Roo</p> <p>All Rooms to be completely empty for the Client</p> <p>Client will have (3) keys to this room</p>
	<p>Technology Requirements</p> <p>All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.</p>

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