

Kimpton Marlowe Hotel
 25 Edwin H. Land Blvd, Cambridge, MA 02141
 Phone: 617-868-8000

EO#: 20058
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Estimate of Charges

Account:	National Bureau of Economic Research	Event Date	Friday, November 08, 2019
Post As:	Macroeconomic Perspectives on the Value of Health Meeting	Responsible Party:	Rob Shannon
Address:	1050 Mass Ave Cambridge, MA 02138	Phone:	617 588-0384
		E-mail:	rshannon@nber.org
		On-Site Contact:	
		On-Site Phone:	

Account #:	Printed:	10/29/2019	Booked By:	Nicola Dresser
Tax Exempt:	Event Parking:	All Charges to Individual	Catering:	Nicola Dresser
	Payment Method:	Credit Card	Service:	

Date	Time	Room	Function	AGR	GTD
Fri, Nov 08	8:00 AM - 9:00 AM	Serrano C	Breakfast	35	
Fri, Nov 08	8:00 AM - 5:00 PM	Muse Salon	Meeting	35	
Fri, Nov 08	10:10 AM - 11:10 AM	Muse Salon	AM Break		
Fri, Nov 08	12:05 PM - 1:05 PM	Serrano C	Lunch	35	
Fri, Nov 08	2:30 PM - 3:30 PM	Muse Salon	PM Break		

Room Rental

Quantity	Item	Price	Amount
1	Muse Salon	\$350.00	\$350.00
	Subtotal:		\$350.00
	Admin Charge 20.00%:		\$70.00
	MA Sales Tax + Cambridge Local Option Tax 7.00%:		\$29.40
	Room Rental Total:		\$449.40

Food

Quantity	Item	Price	Amount
20	Assorted Soft Drinks, Still and Sparkling Water	\$5.00	\$100.00
20	Bottled juices to include Cran-grape and Apple	\$6.50	\$130.00
20	Over the Longfellow	\$30.00	\$600.00
20	Assorted Individual Quiches	\$10.00	\$200.00
20	All day coffee with assorted teas	\$15.00	\$300.00
20	Plated Lunch Salmon	\$52.00	\$1,040.00
0	Make Your Own Break- 3 Items	\$20.00	\$0.00
	Subtotal:		\$2,370.00
	Admin Charge 8.00%:		\$189.60
	Gratuity 15.00%:		\$355.50
	MA Sales Tax + Cambridge Local Option Tax 7.00%:		\$179.17
	Food Total:		\$3,094.27

AV

Quantity	Item	Price	Amount
1	Total Audio Visual Charges (including Tax)		\$0.00
	Subtotal:		\$0.00
	AV Total:		\$0.00

Check Subtotal	\$2,720.00
Total Administrative Charges	\$259.60
Total Gratuity Charges	\$355.50
Total Taxes	\$208.57
Check Grand Total	\$3,543.67

10.30.19

Hotel Representative Signature

Date



Kimpton Marlowe Hotel
 25 Edwin H. Land Blvd, Cambridge, MA 02141
 Phone: 617-868-8000 Fax: 617-395-2532

EO#: 20058
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Event Order

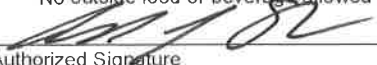
Account: National Bureau of Economic Research		Event Date: Friday, November 08, 2019	
Post As: Macroeconomic Perspectives on the Value of Health Meeting		Contact: Rob Shannon	
		On-Site:	
Account #:	Printed: 10/29/2019	Booked By: Nicola Dresser	
Tax Exempt:	Event Parking: All Charges to Individual	Catering: Nicola Dresser	
	Payment Method: Credit Card	Service:	

Final guarantee is due 72 hours (3 business days) prior to your function. Guest count will be considered final if no guarantee is provided.

Date	Event Time	Room	Function	Setup	Agr	Gtd	Set	Rental
11/08/19	8:00 AM - 9:00 AM	Serrano C	Breakfast	Conference	35			
11/08/19	8:00 AM - 5:00 PM	Muse Salon	Meeting		35			\$350.00
11/08/19	10:10 AM - 11:10 AM	Muse Salon	AM Break					
11/08/19	12:05 PM - 1:05 PM	Serrano C	Lunch	Conference	35			
11/08/19	2:30 PM - 3:30 PM	Muse Salon	PM Break					

Menu	Set Up
<p>8:00 AM - 9:00 AM Serrano C</p> <p><i>Serve Time: 8:00 AM to 9:00 AM</i> Over the Longfellow Sliced seasonal fruit Assorted Greek yogurts with house made granola Assorted sliced bagels Herb and plain cream cheese Freshly baked muffins, croissants and sticky buns Chilled orange and grapefruit juice La Colombe coffee and assorted Tea & Co tea <i>\$5 per person surcharge for groups under 10</i> 20 People @ \$30.00 Per Person</p> <p><i>Serve Time: 8:00 AM to 9:00 AM</i> Assorted Individual Quiches • Mushroom, bacon and Swiss • Spinach, feta and bell pepper 20 People @ \$10.00 Per Person</p> <p>8:00 AM - 5:00 PM Muse Salon</p> <p><i>Serve Time: 8:00 AM to 5:00 PM</i> All day coffee with assorted teas All day La Colombe coffee and assorted Tea & Co service Assorted milks and sweeteners 20 People @ \$15.00 Per Person</p> <p><i>Serve Time: 8:00 AM to 5:00 PM</i> All Day Beverage Service *estimate only, final bill based on actual consumption* 20 Bottles Assorted Soft Drinks, Still and Sparkling Water @ \$5.00 Each 20 Bottles Bottled juices to include Cran-grape and Apple @ \$6.50 Per Bottle</p>	<p>8:00 AM - 5:00 PM Muse Salon</p> <p>Candies and Water Service (no pads and pens) "SKINNY" U-shape set (2 per 6") (1) 6' table set in front of room for materials SET IN FOYER:6' Registration Table with (2) Chairs and Wastepaper Basket **COAT RACK** Podium</p> <p>12:05 PM - 1:05 PM Serrano C</p> <p>Conference style set</p> <p style="text-align: center;">AV</p> <p>8:00 AM - 5:00 PM Muse Salon</p> <p>1 Total Total Audio Visual Charges (including Tax) Total</p> <p style="text-align: center;">Notes</p> <p style="text-align: center;">Miscellaneous</p>

All food and beverage is subject to 15% gratuity, 8% taxable administrative fee and applicable taxes. Room Rental is subject to 7% State and Local Tax and 20% taxable administrative fee. Miscellaneous items are subject to 20% taxable Administrative fee and 6.25% State and Local tax. Audio visual is subject to set up/strike fees and 6.25% tax. Please advise catering of any food allergies prior to your event.
 No outside food or beverage allowed on Hotel Property. Failure to comply with this policy will result in a \$1,000.00 fee.

Organization Authorized Signature  Date 10-30-19 Hotel Representative Signature _____ Date _____



Event Order

<p>12:05 PM - 1:05 PM Serrano C</p> <p><i>Serve Time: 12:05 PM to 1:05 PM</i> Plated Lunch Salmon Served with assorted rolls and sweet butter Coffee and tea service to the tables</p> <p>PRESET SALAD: Mixed Greens Port poached pears Candied walnuts, Gorgonzola and Honey thyme vinaigrette Roasted salmon, Caper beurre blanc (+1) Gluten Free meal (+1) Vegetarian meal Light lemon mousse torte, whipped cream and blackberry coulis</p> <p>20 People @ \$52.00 Per Person</p> <p>2:30 PM - 3:30 PM Muse Salon</p> <p><i>Serve Time: 2:30 PM to 3:30 PM</i> Make Your Own Break- 3 Items Fruit skewers with honey yogurt dip Assorted mini cupcakes Brownies</p> <p>0 People @ \$20.00 Per Person</p>	
Beverage	

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