



Royal Sonesta Boston
 40 Edwin Land Boulevard, Cambridge, MA 02142
 Phone: (617) 806-4200

BEO #: 24682
 Page 1 of 1
 Date Printed: 11/26/2019

Banquet Event Order
Banquet

Account:	National Bureau of Economic Research - NBER	Event Date:	Friday, December 6, 2019
Post As:	NBER - Innovation Information Initiative	Contact:	Carl Beck
Address:	1050 Massachusetts Avenue Cambridge, MA 02138 UNITED STATES	Phone:	(617) 588-0380
		Email:	cbeck@nber.org
		Onsite Contact:	Rob Shannon
		Onsite Phone:	(617) 416-5642
Deposit:		Catering Manager:	Kathryn Mathews
		Service Manager:	Valerie Mathews

Date	Event Time	Room	Function	Setup	Exp	Gtd	Rental
Fri, Dec 06	4:00 PM - 8:00 PM	Longfellow - West Tower, Level 1	Meeting	U-Shape	72	72	
Fri, Dec 06	4:00 PM - 8:00 PM	Longfellow Foyer - West Tower, Level 1	Registration	Registration	2	2	

Menu	Setup
Beverage	<p>Longfellow - West Tower, Level 1 4:00 PM - 8:00 PM Skinny U-Shape Set for 38 24 Theater Set for 42 52 Set Around U-Shape Water & Candy Set on Tables - NBER to Provide Own Pads and Pens Floor Podium with Cabaret Table 6' Table for Materials Decorated Food Display - Set In The Back of the Room Coatracks - Self Service Cabaret Table for AV SEE DIAGRAM THIS MEETING WILL BEGIN PROMPTLY AT 4:00PM AFTER NBER - ENTREPRENEURSHIP ENDS</p> <p>Longfellow Foyer - West Tower, Level 1 4:00 PM - 8:00 PM 6' Registration Table with 2 Chairs, Water, Candy, Pads, Pens and Wastebasket</p>
<p><i>U-SHAPED TABLE FOR 24.</i></p> <p><i>52 THEATER SEATING</i></p>	<p>Audio Visual</p> <p>Longfellow - West Tower, Level 1 4:00 PM - 8:00 PM Please Refer to KVL Estimate</p>
	<p>Miscellaneous</p> <p>Longfellow - West Tower, Level 1 4:00 PM - 8:00 PM \$22 Event Self-Parking IPO \$24 Event Valet Parking IPO</p>

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or uncooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

Customer Approval: *[Signature]* Date: *11-25-19*



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Banquet Event Order
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Account:	National Bureau of Economic Research - NBER	Event Date:	Saturday, December 7, 2019
Post As:	NBER - Innovation Information Initiative	Contact:	Carl Beck
Address:	1050 Massachusetts Avenue Cambridge, MA 02138 UNITED STATES	Phone:	(617) 588-0380
		Email:	cbeck@nber.org
		Onsite Contact:	Rob Shannon
		Onsite Phone:	(617) 416-5642
Deposit:		Catering Manager:	Kathryn Mathews
		Service Manager:	Valerie Mathews

Date	Event Time	Room	Function	Setup	Exp	Gtd	Rental
Sat, Dec 07	7:00 AM - 5:00 PM	Longfellow BC Foyer -West Tower, Level 1	Registration	Registration	2	2	
Sat, Dec 07	8:00 AM - 9:00 AM	Longfellow BC - West Tower, Level 1	Continental Breakfast	Buffet	55	55	58 *
Sat, Dec 07	8:00 AM - 5:00 PM	Longfellow BC - West Tower, Level 1	Meeting	U-Shape	35		\$.00
Sat, Dec 07	9:30 AM - 10:00 AM	Longfellow BC Foyer -West Tower, Level 1	Break - AM	Existing	50	50	\$.00
Sat, Dec 07	11:00 AM - 11:30 AM	Longfellow BC - West Tower, Level 1	Break - AM	Buffet	45	45	

Menu	Setup
Longfellow BC - West Tower, Level 1 8:00 AM - 9:00 AM THE CONTINENTAL <i>Serve Time: 8:00 AM to 9:00 AM</i> Chilled cranberry, grapefruit & orange juices Seasonal fruit salad House made granola Chilled individual fruit yogurts Assorted baked bagels Low-fat & chive cream cheese Assortment of freshly baked pastries Marmalade's, preserves, butter Freshly brewed PJ's coffee, regular & decaffeinated Selected Mighty Leaf fine herbal teas 58 @ \$32.00 per person Please Replace 1/2 of the Pastries w/ Low Fat Ones	Longfellow BC Foyer -West Tower, Level 1 7:00 AM - 5:00 PM 6' Registration Table with 2 Chairs, Water, Candy, Pads, Pens and Wastebasket Longfellow BC - West Tower, Level 1 8:00 AM - 5:00 PM Skinny U-Shape Set for 30 Theater Set for 42 Set Around U-Shape Water & Candy Set on Tables - NBER to Provide Own Pads and Pens Floor Podium with Cabaret Table 6' Table for Materials Decorated Food Display - Set In The Back of the Room Coatracks - Self Service Cabaret Table for AV SEE DIAGRAM
Longfellow BC Foyer -West Tower, Level 1 9:30 AM - 10:00 AM AM 50 Freshly brewed PJ's coffee, regular & decaffeinated Selected Mighty Leaf fine herbal teas @ \$8.00 per person Soft Drinks & Mineral Waters @ \$5.00 each	Audio Visual Longfellow BC - West Tower, Level 1 8:00 AM - 5:00 PM Please Refer to KVL Estimate
Longfellow BC - West Tower, Level 1 11:00 AM - 11:30 AM 45 Freshly brewed PJ's coffee, regular & decaffeinated Selected Mighty Leaf fine herbal teas @ \$8.00 per person Soft Drinks & Mineral Waters @ \$5.00 each	Miscellaneous Longfellow BC - West Tower, Level 1 8:00 AM - 5:00 PM \$22 Event Self-Parking IPO \$24 Event Valet Parking IPO
Beverage	

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Deposit:		Catering Manager:	Kathryn Mathews
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Date	Event Time	Room	Function	Setup	Exp	Gtd	Rental
Sat, Dec 07	12:05 PM - 1:05 PM	Dante's Restaurant - West Tower, Level 1	Lunch - Buffet	Existing	48	48	\$.00

62/64

Menu	Setup
Dante's Restaurant - West Tower, Level 1 12:05 PM - 1:05 PM THE DELI <i>Serve Time: 12:05 PM to 1:05 PM</i> Soup of the day Seasonal salads Mixed greens, potato salad & grain salad Deli Meats Smoked turkey, country ham, salami, tuna salad & slow-roasted sirloin Cheese Cabot, Cheddar, N.Y. muenster Accompaniments Leaf lettuce, tomatoes, Kosher dill pickles, hot pepper relish, pepperoncini, mayo & mustard Breads Assorted sliced breads, deli rolls, wraps Boston cream cake New York Cheesecake Freshly brewed PJ's coffee, regular & decaffeinated Selected Mighty Leaf fine herbal teas <i>62</i> 48 @ \$50.00 per person Soft Drinks & Mineral Waters @ \$5.00 each	Dante's Restaurant - West Tower, Level 1 12:05 PM - 1:05 PM Existing Set in Dantes Decorated Food Display Tables Fully Set All Food Items to be Labeled Audio Visual Miscellaneous
Beverage	

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Date	Event Time	Room	Function	Setup	Exp	Gtd	Rental
Fri, Dec 06	6:15 PM - 6:45 PM	Parkview - East Tower, Level 2	Reception	Rounds of 8	62	62	
Fri, Dec 06	6:45 PM - 9:00 PM	Parkview - East Tower, Level 2	Dinner	Rounds of 8	35 62	62	\$0.00

Menu	Setup
Parkview - East Tower, Level 2 6:15 PM - 6:45 PM 3 Bowls Assorted Dry Snacks to Include Mixed Nuts @ \$12.00 each Parkview - East Tower, Level 2 6:45 PM - 9:00 PM PLATED DINNER MENU <i>Serve Time: 6:45 PM to 9:00 PM</i> Lemon slices in water glasses Freshly Baked Rolls with Sweet Butter First Course: Roasted golden beet carpaccio Micro cress, feta cheese, toasted pumpkin seeds, radish, white balsamic vinaigrette Pre-Selected Main Entree / Choice of Night of Event: Pan-Seared Chicken Breast Crushed red bliss rosemary potatoes, braising greens, mushroom & leek ragout Dessert: Vanilla Bean Panna Cotta Freshly brewed PJ's coffee, regular & decaffeinated Selected Mighty Leaf fine herbal teas 62 @ \$76.00 per person (4) Vegetarian Meals (1) Allergy to Mint, Raw Onion & Garlic	Parkview - East Tower, Level 2 6:45 PM - 9:00 PM Rounds for the Guarantee (3) High Cabaret Tables Banquets Choice of Linen SEE DIAGRAM Audio Visual Miscellaneous Parkview - East Tower, Level 2 6:15 PM - 6:45 PM \$22 Event Self-Parking IPO \$24 Event Valet Parking IPO Parkview - East Tower, Level 2 6:45 PM - 9:00 PM 2 Bartender(s) / 1 per 75 attendees @ \$150.00 each <div style="text-align: right; font-size: 2em; font-family: cursive;"> I'll only need ONE BARTENDER </div>
Beverage	
Parkview - East Tower, Level 2 6:15 PM - 6:45 PM SONESTA HOUSE WINE SELECTION Douglas Hill Chardonnay Crane Lake Pinot Noir @ \$39.00 each	

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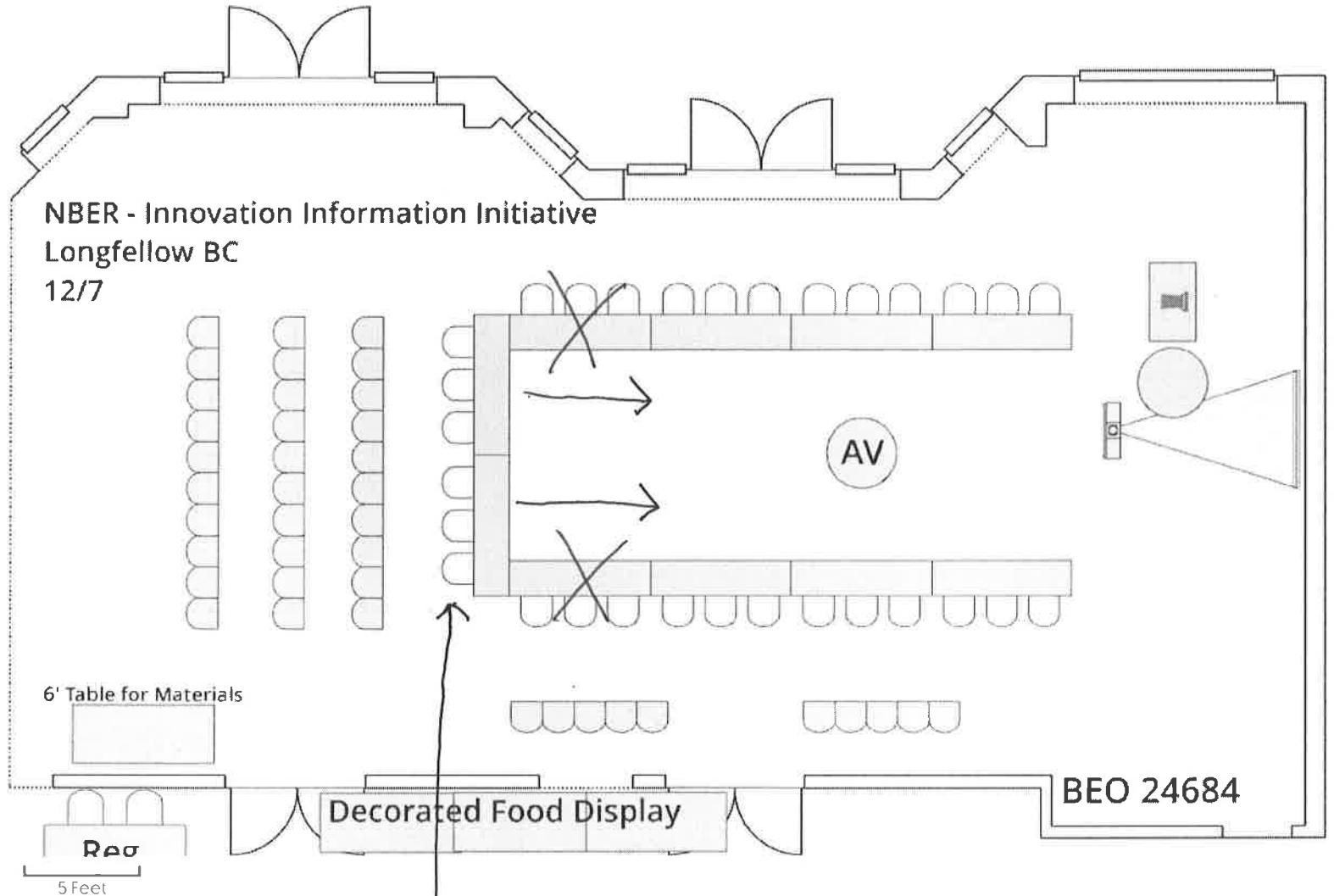
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<p>DOMESTIC BEER Budweiser Budweiser Light @ \$6.00 each IMPORTED BEER Sam Adams Lager Peak Organic Pale Ale Harpoon IPA Corona New Castle @ \$7.00 each SOFT DRINKS & MINERAL WATERS @ \$5.00 each Parkview - East Tower, Level 2 6:45 PM - 9:00 PM OFFER WINES THROUGHOUT DINNER SONESTA HOUSE WINE SELECTION</p> <p>Douglas Hill Chardonnay</p> <p>Crane Lake Pinot Noir @ \$39.00 each</p>	
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NBER - Innovation Information Initiative
Longfellow BC
12/7



ADD A
Row OF
10 CHAIRS