

<b>Account:</b> National Bureau of Economic Research	<b>Event Date:</b> Sunday, April 14, 2019
<b>Post As:</b> National Bureau of Economic Research	<b>Contact:</b> Carl Beck
<b>Address:</b> 1050 Massachusetts Ave. Cambridge, MA 02138	<b>Phone:</b> 617 588 0380
	<b>Email:</b> cbeck@nber.org
	<b>On-Site Contact:</b> Carl Beck
	<b>CS Manager:</b> Maxime Goldone
	<b>Booked By:</b> Maxime Goldone

<b>Payment Method:</b>	<b>PM Number:</b>	<b>Deposit:</b>
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*Guarantee number is due to the catering office 96 hours or four (4) days prior to the event.  
 If not, the expected number of people will be used.*

Date	Event Time	Function	Room	Setup	Agr	Gtd	Rental
Sun, 4/14/19	2:00 PM - 3:30 PM	Coffee Break	Madeleine Foyer	Buffet	10	10	
Sun, 4/14/19	2:00 PM - 5:30 PM	Meeting	Madeleine	Boardroom	10	10	\$300.00
Sun, 4/14/19	3:30 PM - 5:00 PM	Coffee Break	Madeleine Foyer	Buffet	10	10	
Sun, 4/14/19	6:00 PM - 7:00 PM	Reception	Grand Paris Foyer	Reception	20	20	
Sun, 4/14/19	7:00 PM - 8:30 PM	Plated Dinner	Montmartre	Rounds	20	20	

FOOD REQUIREMENTS	
<b>Room: Madeleine Foyer   Event: 2:00 PM - 3:30 PM</b> Freshly Brewed Lavazza Regular Coffee, Decaffeinated Coffee and Assorted Hot Tea <b>10 @ \$22.00 Per person</b> Assorted carbonated beverages <b>10 @ \$9.00 per person</b>	<b>Room: Madeleine   Event: 2:00 PM - 5:30 PM</b> Boardroom setup Pens, Pads, Water pitchers and glasses on tables <b>AUDIO VISUAL</b> All Audio Visual needs may be handled by PSAV Presentation Services, our in-house Audio Visual company. You may contact <b>Robert Zengotita, Director of Events Technology, directly with any questions at 212-782-3034</b>  INITIAL PLEASE  <i>Audio Visual cancellations are required 72 hours prior to the event. Any cancellations within 72 hours will be at full charge. AUDIO VISUAL IS SUBJECT TO A 23% SERVICE CHARGE ++, 8.875% SALES TAX</i>
<b>Room: Madeleine Foyer   Event: 3:30 PM - 5:00 PM</b> Freshly Brewed Lavazza Regular Coffee, Decaffeinated Coffee and Assorted Hot Tea <b>10 @ \$22.00 Per person</b> Assorted carbonated beverages <b>10 @ \$9.00 per person</b>	<b>MISCELLANEOUS</b> WIFI Network: Sofitel Meeting Password: Meeting19  <b>BILLING</b> #1674284
<b>Room: Montmartre   Event: 7:00 PM - 8:30 PM</b> Serve Time: 7:00 PM to 8:30 PM <b>Plated Dinner</b> ~ <b>STARTERS</b> ~ <b>MIXED GREENS</b> – Market greens with shaved Brussels sprouts, fennel and organic tomatoes  ~ <b>ENTREES</b> ~ <b>BRANZINO</b> – Pan seared with fennel soubise and French beans, finish with a truffle mage  ~ <b>DESSERTS</b> ~ <b>TRILOGY</b> – Trilogy of layers of dark and white chocolate mousse with a thin layer of chocolate crunch Freshly Brewed LaVazza Coffee and Harney & Sons Tea  <b>20 @ \$145.00</b>	

**SETUP REQUIREMENTS**

A mandatory charge equal to 16% of the cost of food, beverage and room rental will be added to your bill and will be distributed to the service staff (waiters, bussers, captains, and bartenders) as a gratuity. No other charges on this contract are purported or intended to be a gratuity for the service staff and no other charges will be distributed to the service staff as a gratuity. A separate charge of 7% will be added to your bill as an administrative fee. The hotel will retain this fee to defray its administrative costs. The administrative charge is not a gratuity.

NEW YORK

**GROUP**

ALL FOOD AND BEVERAGE ITEMS MUST BE ORDERED THROUGH THE BANQUET DEPARTMENT. IF ORDERED THROUGH ROOM SERVICE, GABY RESTAURANT, OR BROUGHT IN FROM OUTSIDE THERE WILL BE A ONE TIME PROCESSING FEE \$250.00.

**DIETARY RESTRICTIONS :**

KOSHER MEAL	How many:	_____
GLUTEN FREE	How many:	_____
VEGAN	How many:	_____
VEGETARIAN	How many:	_____
ALLERGIES	How many:	_____

**BEVERAGE REQUIREMENTS**

**Room: Grand Paris Foyer | Event: 6:00 PM - 7:00 PM**

**Bar Wine, Beer & Champagne**

*Serve Time: 6:00 PM to 7:00 PM*

Bar packages include, champagne, house red & white wines, domestic & imported beers, assorted sodas, juices, still and sparkling waters

**20 @ \$50.00 per person**

**Room: Montmartre | Event: 7:00 PM - 8:30 PM**

Seeker Pinot Noir (Red Wine)

**5 @ \$60.00 Per Bottle**

Trinity Chardonnay (White Wine)

**5 @ \$47.00 Per Bottle**

**Have more bottle of each kind available on the night to open**

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Organization Authorized Signature

3/29/19

Date

Hotel Representative Signature

Date

**BEO#: 15390**

<b>Account:</b> National Bureau of Economic Research	<b>Event Date:</b> Monday, April 15, 2019
<b>Post As:</b> National Bureau of Economic Research	<b>Contact:</b> Carl Beck
<b>Address:</b> 1050 Massachusetts Ave. Cambridge, MA 02138	<b>Phone:</b> 617 588 0380
	<b>Email:</b> cbeck@nber.org
	<b>On-Site Contact:</b> Carl Beck
	<b>CS Manager:</b> Maxime Goldone
	<b>Booked By:</b> Maxime Goldone

<b>Payment Method:</b>	<b>PM Number:</b>	<b>Deposit:</b>
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*Guarantee number is due to the catering office 96 hours or four (4) days prior to the event.  
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Date	Event Time	Function	Room	Setup	Agr	Gtd	Rental
Mon, 4/15/19	8:00 AM - 9:30 AM	Continental Breakfast	Grand Paris Foyer	Buffet	52	52	
Mon, 4/15/19	8:00 AM - 12:15 PM	General Session	Grand Paris	U-Shape	52	52	\$4000.00
Mon, 4/15/19	9:30 AM - 11:00 AM	Coffee Break	Grand Paris Foyer	Buffet	52	52	
Mon, 4/15/19	11:00 AM - 12:30 PM	Coffee Break	Grand Paris Foyer	Buffet	52	52	
Mon, 4/15/19	12:30 PM - 2:00 PM	Lunch Plated	St. Germain 3	Rounds	42	42	\$500.00
Mon, 4/15/19	12:30 PM - 2:00 PM	Lunch Platted	Madeleine	Rounds	7	7	\$300.00

FOOD REQUIREMENTS	SETUP REQUIREMENTS
<p><b>Room: Grand Paris Foyer   Event: 8:00 AM - 9:30 AM</b> Serve Time: 8:00 AM to 9:30 AM</p> <p><b>Paris Continental Breakfast Buffet</b> Low-fat yogurt with Granola accompanied with assorted berries and raspberry coulis Sliced fruit and berries Honeydew, cantaloupe, pineapple, watermelon and berries - Assorted wheat and multi grain breads Sugar-free fruit preserves - Freshly Brewed LaVazza Coffee and Harney &amp; Sons Tea <b>52 @ \$61.00</b></p> <p><b>Room: Grand Paris Foyer   Event: 9:30 AM - 11:00 AM</b> Freshly Brewed Lavazza Regular Coffee, Decaffeinated Coffee and Assorted Hot Tea <b>52 @ \$22.00 Per person</b> Assorted carbonated beverages <b>52 @ \$9.00 per person</b> Replate pastries from Continental Breakfast <b>1 @ \$150.00 flat fee</b></p> <p><b>Room: Grand Paris Foyer   Event: 11:00 AM - 12:30 PM</b> Freshly Brewed Lavazza Regular Coffee, Decaffeinated Coffee and Assorted Hot Tea <b>52 @ \$22.00 Per person</b> Assorted carbonated beverages <b>52 @ \$9.00 per person</b></p> <p><b>Room: St. Germain 3   Event: 12:30 PM - 2:00 PM</b></p>	<p><b>Room: Grand Paris   Event: 8:00 AM - 5:00 PM</b> U-shape for 52 guests Pens, pads, water pitchers and glasses on tables</p> <p><b>Room: St Germain 3   Event: 12:30 PM – 2:00 PM</b> 2 x round tables of 10 people 2 x round tables of 11 people</p> <p><b>Room: Madeleine   Event: 12:30 PM – 2:00 PM</b> Conference for 7 people</p> <p><b>AUDIO VISUAL</b></p> <p>All Audio Visual needs may be handled by PSAV Presentation Services, our in-house Audio Visual company. You may contact <b>Robert Zengotita, Director of Events Technology, directly with any questions at 212-782-3034</b></p> <p>INITIAL PLEASE</p> <p><i>Audio Visual cancellations are required 72 hours prior to the event. Any cancellations within 72 hours will be at full charge. AUDIO VISUAL IS SUBJECT TO A 23% SERVICE CHARGE ++, 8.875% SALES TAX</i></p> <p><b>MISCELLANEOUS</b></p> <p>WIFI Network: Sofitel Meeting Password: Meeting19</p> <p><b>BILLING</b></p>

A mandatory charge equal to 16% of the cost of food, beverage and room rental will be added to your bill and will be distributed to the service staff (waiters, bussers, captains, and bartenders) as a gratuity. No other charges on this contract are purported or intended to be a gratuity for the service staff and no other charges will be distributed to the service staff as a gratuity. A separate charge of 7% will be added to your bill as an administrative fee. The hotel will retain this fee to defray its administrative costs. The administrative charge is not a gratuity.

  
Organization Authorized Signature

3/29/19  
Date

Hotel Representative Signature

Date

#1674284

Serve Time: 12:30 PM to 2:00 PM

**Plated Lunch**

~ **STARTERS** ~

**MIXED GREENS** – Market greens with shaved Brussels sprouts, fennel and organic tomatoes

~ **ENTREES** ~

**TRUFFLED CHICKEN BREAST** – Poached with grilled baby squash, potato puree and ragout of corn and caramelized onions, finished with creole mustard sauce

~ **DESSERTS**~

**TORTE**- Torte of Vanilla sponge cake with layers of raspberry and mascarpone mousse  
 Freshly Brewed LaVazza Coffee and Harney & Sons Tea

**42 @ \$130.00**

**Room: Madeleine | Event: 12:30 PM - 2:00 PM**

Serve Time: 12:30 PM to 2:00 PM

**Plated Lunch**

~ **STARTERS** ~

**MIXED GREENS** – Market greens with shaved Brussels sprouts, fennel and organic tomatoes

~ **ENTREES** ~

**TRUFFLED CHICKEN BREAST** – Poached with grilled baby squash, potato puree and ragout of corn and caramelized onions, finished with creole mustard sauce

~ **DESSERTS**~

**TORTE** - Torte of Vanilla sponge cake with layers of raspberry and mascarpone mousse  
 Freshly Brewed LaVazza Coffee and Harney & Sons Tea

**7 @ \$130.00**

**ALL FOOD AND BEVERAGE ITEMS MUST BE ORDERED THROUGH THE BANQUET DEPARTMENT. IF ORDERED THROUGH ROOM SERVICE, GABY RESTAURANT, OR BROUGHT IN FROM OUTSIDE THERE WILL BE A ONE TIME PROCESSING FEE \$250.00.**

**DIETARY RESTRICTIONS :**

**KOSHER MEAL** How many: \_\_\_\_\_  
**GLUTEN FREE** How many: \_\_\_\_\_  
**VEGAN** How many: \_\_\_\_\_  
**VEGETARIAN** How many: \_\_\_\_\_  
**ALLERGIES** How many: \_\_\_\_\_

**BEVERAGE REQUIREMENTS**

**Room: St Germain 3 & Madeleine | Event: 12:30 PM - 2:00 PM**

Seeker Pinot Noir (Red Wine)

**15 @ \$60.00 Per Bottle**

Trinity Chardonnay (White Wine)

**15 @ \$47.00 Per Bottle**

**Have more bottle of each kind available on the night to open**

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Organization Authorized Signature

3/29/19

Date

Hotel Representative Signature

<b>Account:</b> National Bureau of Economic Research	<b>Event Date:</b> Tuesday, April 16, 2019
<b>Post As:</b> National Bureau of Economic Research	<b>Contact:</b> Carl Beck
<b>Address:</b> 1050 Massachusetts Ave. Cambridge, MA 02138	<b>Phone:</b> 617 588 0380
	<b>Email:</b> cbeck@nber.org
	<b>On-Site Contact:</b> Carl Beck
	<b>CS Manager:</b> Maxime Goldone
	<b>Booked By:</b> Maxime Goldone

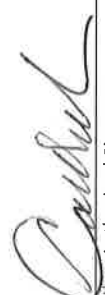
<b>Payment Method:</b>	<b>PM Number:</b>	<b>Deposit:</b>
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Date	Event Time	Function	Room	Setup	Agr	Gtd	Rental
Tue, 4/16/19	10:30 AM - 12:00 AM	Coffee Break	St. Germain 3 Foyer	Buffet	35	35	
Tue, 4/16/19	11:00 AM - 3:15 PM	Meeting	St. Germain Ballroom	Hollow Square	35	35	\$3200.00
Tue, 4/16/19	12:00 PM - 1:30 PM	Lunch Buffet	St. Germain 3 Foyer	Buffet	35	35	
Tue, 4/16/19	1:30 PM - 3:00 PM	Coffee Break	St. Germain 3 Foyer	Buffet	35	35	

FOOD REQUIREMENTS	SETUP REQUIREMENTS
<p><b>Room: St. Germain 3 Foyer   Event: 10:30 AM - 12:00 AM</b></p> <p>Freshly Brewed Lavazza Regular Coffee, Decaffeinated Coffee and Assorted Hot Tea  <b>35 @ \$22.00 Per person</b>                      Assorted carbonated beverages  <b>35 @ \$9.00 per person</b></p> <p><b>Room: St. Germain 3 Foyer   Event: 12:00 PM - 1:30 PM</b>                      Serve Time: 12:30 PM to 2:00 PM</p> <p><b>Hot Lunch Buffet</b>                      No SOUP needed                      ~ SALADS~</p> <p><b>MARKET GREENS SALAD</b> - Baby field greens, sliced cucumbers, lavash croutons, tomatoes and feta cheese, served with creamy ranch dressing and herb vinaigrette</p> <p><b>CONTEMPORARY COBB SALAD</b> - Grilled chicken, butternut squash, red leaf lettuce, hearts of palm, dried cherries and shaved manchego cheese, served in a citrus vinaigrette                      ~ ENTREES ~</p> <p><b>STRIPED BASS</b> - Pan-seared striped bass with artichokes and zucchini, served in a pine nut basil oil</p> <p><b>PAN-SEARED CHICKEN BREAST</b> - Murray's chicken breast pan-seared with market vegetables on a bed of bamboo rice, finished with a creole mustard sauce                      ~ DESSERTS~</p> <p><b>Plated Dessert- assorted madeleines, cookies and strawberries dipped in chocolate</b></p> <p>Freshly Brewed LaVazza Coffee and Harney &amp; Sons Tea  <b>35 @ \$120.00</b></p>	<p><b>Room: St. Germain Ballroom   Event: 10:00 AM - 5:00 PM</b></p> <p>Hollow Square                      *see floor plan*                      Pens, pads, water pitchers and glasses on tables</p> <p><b>AUDIO VISUAL</b></p> <p>All Audio Visual needs may be handled by PSAV Presentation Services, our in-house Audio Visual company. You may contact <b>Robert Zengotita, Director of Events Technology, directly with any questions at 212-782-3034</b></p> <p>INITIAL PLEASE</p> <p><i>Audio Visual cancellations are required 72 hours prior to the event. Any cancellations within 72 hours will be at full charge.</i>  <b>AUDIO VISUAL IS SUBJECT TO A 23% SERVICE CHARGE ++, 8.875% SALES TAX</b></p> <p><b>MISCELLANEOUS</b></p> <p>WIFI                      Network: Sofitel Meeting                      Password: Meeting19</p> <p><b>BILLING</b>                      #1674284</p>

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 Organization Authorized Signature  
 Date: 3/22/19

Hotel Representative Signature

Date

**\*\*NOTE\*\***

Lunch will be half buffet / half plated

Appetizers & Entrees = Guests will help themselves from 12:00PM to 1:00PM

Dessert = Server to clean dirty dishes and place dessert on the table from 1:00 PM

Room: St. Germain 3 Foyer | Event: 1:30 PM - 3:00 PM

Freshly Brewed Lavazza Regular Coffee, Decaffeinated Coffee and Assorted Hot Tea

35 @ \$22.00 Per person

Assorted carbonated beverages

35 @ \$9.00 per person

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**DIETARY RESTRICTIONS :**

- KOSHER MEAL    How many: \_\_\_\_\_
- GLUTEN FREE    How many: \_\_\_\_\_
- VEGAN            How many: \_\_\_\_\_
- VEGETARIAN    How many: \_\_\_\_\_
- ALLERGIES        How many: \_\_\_\_\_

**BEVERAGE REQUIREMENTS**

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